

CAMPUS SAFETY AND SECURITY



EMERGENCY
(717) 372-CALL or 372-2255
NON-EMERGENCY 717-262-2794

We will make every effort to maintain Wilson College
as safe and carefree as we can for all students.

Campus Safety Mission

October 2014



**WILSON
COLLEGE**

CAMPUS SAFETY AND SECURITY

Although Wilson College has a safe campus surrounded by a residential community within the town of Chambersburg, Pa., we know many are concerned about the safety of their child and/or self on a college campus. We understand that concern and accept our responsibility to enforce security policies and practices. We want our students to be as free from threats to their safety or well-being as possible during their time at Wilson College.

Campus Safety and Security are coordinated by the Wilson College Department of Campus Safety, which is located in Lenfest Commons, where there is a guard provided by U.S. Security Associates on duty 24 hours a day. U.S. Security provides selective and vigilant background screening for its security officers, who must also attend and graduate from the USA Security Academy by passing a written exam and undergoing continual training to upgrade their skills.

Campus safety officers conduct foot and vehicular patrols of the campus and residence hall areas 24 hours a day. The campus safety guards enforce all regulations and policies of the College, as well as the laws of the Commonwealth of Pennsylvania. The College has a partnership with the local Chambersburg Borough Police that allows the local police to patrol campus 24 hours a day and to share information. The local police also work with Wilson College to provide additional training for resident hall professionals, as well as tactical training when requested. Rules and regulations regarding the code of conduct are listed in the *Bluebook*. Campus safety officers and student development staff enforce laws regulating underage drinking, the use of controlled substances and weapons. The drug and alcohol policy statement, published in the *Bluebook*, is available from the Office of the Dean of Students and online at www.wilson.edu/bluebook.

Consumption of alcoholic beverages for those under 21 and illegal drugs are not permitted on campus. Drug and alcohol abuse education programs are provided to employees through the Employee Assistance Program. Students seeking counseling, treatment or rehabilitation can contact the director of counseling services. All employees and students receive literature stating the College's standards of conduct related to drugs and alcohol, and the applicable legal sanctions under local, state or federal law.

BUILDINGS AND GROUNDS

The physical plant department maintains the college buildings and grounds and regularly inspects facilities, makes repairs that affect safety and security, and responds to reports of potential safety and security hazards, such as broken windows and locks.

The college campus is well-lit and a lighting audit of the grounds is conducted annually. There are also four outdoor emergency telephones that are directly connected to campus safety personnel and checked monthly. See the campus map for specific locations.

EMERGENCY NOTIFICATION SYSTEM

Wilson College has an emergency notification system. We will be using Blackboard Connect to communicate emergency and community outreach information. The system offers many ways to receive communication, such as voice, text and email. All students will be automatically added to the notification system and a user account established. Through this user account, the student will be able to identify the preferred contact method and add other contact numbers as needed. Text messaging fees apply.

CRIME STATISTICS

In accordance with federal law, Wilson College provides information about crime statistics, fire safety and security policies to prospective students, current students and employees. Therefore, security policies and crime statistics are available from the college student development and campus safety offices. The U.S. Department of Education [Section 485(a) of the Higher Education Act] requires all institutions of postsecondary education that participate in the Federal Student Financial Assistance (FASFA) program to provide campus crime statistics. Go to www.wilson.edu and click on “Student Life” for more information.

CRIME REPORTS	Year	On Campus Property	Campus Residential Facility	Public Property
Aggravated assault	2013	0	0	0
	2012	0	0	0
	2011	0	0	0
CRIME REPORTS	Year	On Campus Property	Campus Residential Facility	Public Property
Any other crime involving bodily injury	2013	0	0	0
	2012	0	0	0
	2011	0	0	0
CRIME REPORTS	Year	On Campus Property	Campus Residential Facility	Public Property
Arson	2013	0	0	0
	2012	0	0	0
	2011	0	0	0
CRIME REPORTS	Year	On Campus Property	Campus Residential Facility	Public Property
Burglary	2013	0	0	0
	2012	0	0	0
	2011	0	0	0
CRIME REPORTS	Year	On Campus Property	Campus Residential Facility	Public Property
Motor vehicle theft	2013	0	0	0
	2012	0	0	0
	2011	0	0	0
CRIME REPORTS	Year	On Campus Property	Campus Residential Facility	Public Property
Murder/non-negligent manslaughter	2013	0	0	0
	2012	0	0	0
	2011	0	0	0
CRIME REPORTS	Year	On Campus Property	Campus Residential Facility	Public Property
Negligent manslaughter	2013	0	0	0
	2012	0	0	0
	2011	0	0	0
CRIME REPORTS	Year	On Campus Property	Campus Residential Facility	Public Property
Robbery	2013	0	0	0
	2012	0	0	0
	2011	0	0	0
CRIME REPORTS	Year	On Campus Property	Campus Residential Facility	Public Property
Sex offenses (forcible)	2013	0	0	0
	2012	0	0	0
	2011	0	0	0
CRIME REPORTS	Year	On Campus Property	Campus Residential Facility	Public Property
Sex offenses (non-forcible)	2013	0	0	0
	2012	0	0	0
	2011	0	0	0

CAMPUS DISCIPLINARY REFERRALS	Year	On Campus Property	Campus Residential Facility	Public Property
Drug abuse	2013	0	0	0
	2012	0	0	0
	2011	0	0	0
Liquor laws	2013	0	4	0
	2012	2	8	0
	2011	2	7	2
Weapons violations	2013	0	0	0
	2012	0	0	0
	2011	0	0	0
ARRESTS	Year	On Campus Property	Campus Residential Facility	Public Property
Drug abuse	2013	0	0	0
	2012	0	0	0
	2011	0	0	0
Liquor laws	2013	0	0	0
	2012	0	0	0
	2011	0	0	0
Weapons violations	2013	0	0	0
	2012	0	0	0
	2011	0	0	0

Firearms and weapons of any type are not permitted on campus. Likewise, intentional use, possession or sale of firearms or other dangerous weapons by students is strictly forbidden, and is a violation of the Bluebook – the student handbook that is distributed to all students. Others may access the Bluebook through the Wilson website.

SECURITY POLICIES AND PROCEDURES

Wilson College enrolls about 800 undergraduate and graduate students. Approximately 250 undergraduate students reside in seven residence halls on campus. There is limited adult and graduate campus housing. In addition, the College employs 43 full-time faculty, 40 adjunct faculty per semester, 113 full-time staff and administrators, 13 coaches and 11 part-time staff.

Students, faculty and employees at Wilson have access to academic, recreational and administrative facilities on campus. Access to the residence halls is limited to students and their guests. Residence halls have key access 24 hours a day. College employees can only access the residence halls on an “as needed” basis and under strict key control procedures.

REPORTING CRIME

Potential criminal actions and other emergencies on campus should be reported by any student, faculty member or employee directly to the Campus Safety Office. Campus safety is dispatched immediately to the site of the complaint and have authority to call local police if necessary. Anyone on campus needing assistance in a medical or fire emergency should dial 911. They will be connected with personnel at county control and the appropriate emergency personnel will be dispatched. Call campus safety after the 911 call so they can assist in direction to the emergency location (i.e., athletic fields, specific residence halls, classroom buildings, etc.). In addition, students can report criminal offenses to the vice president for student development, the associate dean of students and the residence life staff, the human resources office, academic dean and/or other college administrators.

Incidences of major crimes are reported as needed to the campus community via notices, campus media outlets, social networking, telephone and by residence life personnel.

Student development staff receive training sessions each semester on topics that include personal safety awareness and security, rape prevention and the prevention of burglary and vandalism. Detailed sexual assault information is online. The Bluebook describes a student's rights and responsibilities. Information on safety and security is also regularly provided to students and employees through seminars, films, bulletins, crime alerts, posters, brochures and the student newspaper.

Cyberbullying information is found online and in the Bluebook (policy updated 2011.)

RESPONSE TIME

During the 2011-12 academic year (July 1, 2011-June 30 2012) the U.S. Security Associates average response times were as follows:

1. Non emergency response (residence hall lock outs, Brooks Science Center after hours access, battery assistance, escort, etc) times averaged 22.3 minutes.
2. Emergency response time averaged three minutes (floods, accidents, student in distress, etc.).

RESIDENCE HALL SECURITY

Wilson College has single-gender and coed residence halls for students enrolled in the College—each with 24-hour visitation. There is no on-campus housing for married students. First-year students are assigned housing on campus and, based upon available facilities, have the opportunity to request changes in room assignments. The College does not provide supervision for off-campus housing.

Resident advisers live in the halls and a student development professional staff member is on call 24 hours a day, seven days a week. In addition, a college cell phone is assigned to the staff member on duty. Security and resident advisers can call that number when assistance is needed. As members of the residence life staff, advisers undergo training in enforcing residence hall safety and security policies. All residence hall doors are locked 24 hours a day. Both on-campus and off-campus visitors to residence halls must be escorted through the residence hall by a resident. Most student rooms have deadbolt locks; rooms in older residence halls have conventional locks. All windows have locking devices.

Special security procedures are in effect for students during low-occupancy periods. During holidays and vacations, for example, resident students are consolidated into fewer halls, and visitation privileges may be more restrictive.

BLUE LIGHTS

The campus has blue light telephones in different locations on campus. Pick up the phone, it will automatically call Safety and identify your location. Please remain in the area. The phones can be used to call for emergency and non-emergency services.

ESCORT SERVICE

The security officers will provide on-campus transportation and, if you wish, an escort to/from your car and/or residence hall/campus buildings. The service provides a safe escort any time during the day or evening, 24 hours a day, 7 days a week. If you feel uncomfortable walking from one area of campus to another, or have an evening class and do not feel secure walking to your car/hall, please call the non-emergency number at 717-262-2794. Place the number in your cell, stay in your car and/or hallway/visible location and provide exact location for safety personnel. Emergency number, 717-372-2255.

ICE (In Case of Emergency)

If you have a cell phone, please place the acronym ICE in your contact list. In the event of an emergency, if you are unable to respond, this allows campus as well as Borough emergency personnel a contact. Adding ICE to your contacts is highly recommended.

FIRE SAFETY

Every residence hall is equipped with an automatic smoke/heat detection system monitored 24 hours a day by campus safety personnel. An alarm prompts immediate evacuation of the building. The system also self-tests for tampering and reduces the chance for false alarms.

Each individual residence hall room has an AC-powered smoke detector with battery backup.

Fire drills are conducted three times a semester in each hall. Students who fail to evacuate will be fined. All new students are provided with fire extinguisher training by the Chambersburg Fire Department and/or designee. In addition, a hall smoke out is conducted and monitored by the fire department to practice evacuation under possible fire conditions. Microwave fires appear to be the most common type of fire in residence halls. The Chambersburg Fire Department has installed safety devices on the side of each microwave to assist with the problem. The device cuts the power to the specific unit when it senses something burning.

Wilson Child Care Center fire drills are conducted every 60 days.

All residence halls on campus are equipped with fire extinguishers. Fire extinguishers are also provided in many different areas of all campus buildings. Fire hydrants are located outside of each residence hall. All campus extinguishers are inspected annually by Jones Fire Extinguishers Inc.

Ambulance service and fire protection are provided to Wilson College by the Chambersburg Fire Department, Fayetteville Emergency Response and West Shore E.M.S. units.

In compliance with the 2010-11 Higher Education Reauthorization Act, fire safety incidents, specifically those that occur during an academic year, are to be reported with the campus crime statistics. The following incidents required the Chambersburg Fire Department’s response:

	Major Facility Damages and/or Injury Resulting in Death		Minor Facility Damages and/or Injury	General Incidents (i.e. microwave, toasters) No Damages/No Injury
Residence Halls	2013	0	0	5
	2012	0	0	8
	2011	0	1	5
Dining Facilities	2013	0	0	2
	2012	0	0	0
	2011	0	0	0
Classroom Buildings	2013	0	0	0
	2012	0	0	0
	2011	0	1	0

All buildings were evacuated according to campus and borough fire protocols, documented with the campus safety office and distributed to campus administrators.

HARASSMENT

Under Title IX, colleges and universities must also report harassment. Although this is new to the reporting structure, the Federal government has requested educational institutions, if they have the knowledge to report as of 2013.

SEXUAL MISCONDUCT/ASSAULT PREVENTION

Each year Wilson provides both active and passive educational information on sexual misconduct and domestic violence to all new students.

Resident assistants are provided with training led by Women in Need (WIN). RAs follow up with floor programs addressing overall safety, sexual misconduct and bystander intervention.

The policies are also online and located in the *Wilson College Bluebook*.

THE STUDENT'S RESPONSIBILITY

Students must assume responsibility for their own personal safety and the security of their personal belongings. Any student — male or female — may use the on-campus escort service from outlying parking lots when returning to the residence halls, classroom buildings, the library, stables, barns, athletic facilities and/or other campus locations. Room doors should be locked at all times. Valuable items such as cell phones, laptops, cameras and televisions should be marked with engraving instruments. Bicycles should be secured with a sturdy lock. Students must park

FOR MORE INFORMATION

**Vice President for Student Development/
Dean of Students, 717-262-2006
Director of Campus Safety desk phone, 717-262-2794**

**Community Resources
Crisis Intervention
717-264-2555 or 866-918-2555**

**National Suicide Prevention Lifeline
800-273-8255**

**Women in Need (WIN)
(domestic violence, rape, sexual assault)
717-264-4444 or 800-621-6660**

**Poison Control Center
800-222-1222**

**National Sexual Assault Hotline
800-656-HOPE (4673)**



**WILSON
COLLEGE**

www.wilson.edu/safety

1015 Philadelphia Ave., Chambersburg, Pa. 17201

www.wilson.edu

Wilson College is an equal opportunity educational institution. Requests for disability accommodations and other inquiries should be directed to the Academic Support Center, Wilson College, 1015 Philadelphia Ave., Chambersburg, Pa. 17201, 717-264-4141.