

All members of and visitors to the Wilson College campus are subject to all parking policies at all times. Review complete parking regulations online at my.wilson.edu/parking. Make sure to register your vehicle, properly display your parking permit and park within marked spaces in areas designated for your permit. Not being able to park close to a desired location does not excuse parking illegally.

If you have questions or concerns, contact the Office of Campus Safety, which is responsible for administering and enforcing parking regulations. Parking policies and ticket appeals are reviewed by Wilson's Parking Committee. As of fall 2016, the Parking Committee will adhere to the College's shared governance model and be comprised of rotating faculty, staff and student representatives (two of each), as well as standing representatives from residence life, physical plant and campus safety, and non-voting representatives from conferences and disability services. The parking committee can be reached at parking@wilson.edu.

REGISTRATION AND PERMITS

Vehicle registration is available 24 hours a day, seven days a week at the campus safety desk in Lenfest Commons. Anyone registered for a parking permit is deemed to have knowledge of the parking regulations and is responsible for compliance. All vehicle operators are responsible for following all posted and published (in print and online) parking policies. The person to whom a parking permit is issued is responsible for parking violation notices issued to the vehicle for which the permit was registered, unless the permit was previously reported lost or stolen. If the vehicle does not display a valid permit and the operator is not known, the ticket will be the responsibility of the vehicle owner.

Parking permits must be displayed either on the driver's side rear bumper or rear window, or on the rear license plate. Motorcycles should have the permit affixed in a conspicuous location on the left side of the vehicle. Temporary permits and guest passes must be placed in the front dashboard, facing out.

LOT DESIGNATIONS

Parking is on a first-come, first-served basis for designated lots. Lot designations are noted on the map and in the full policy. When spaces are filled for that permit, the permit holder must move to other designated spaces on campus for that permit. Issuance of a permit does not guarantee availability of a space in lots designated for that permit, or entitle the holder of a permit to park illegally in other lots or reserved spaces. The Hankey Center Lot (Lot J) is considered overflow for all permit types and may be used by any permit holder or guest.

Reserved spaces in any lot are for the exclusive use of the persons or offices assigned to those spaces. Handicap-designated spaces are for any person displaying a state-issued "person with a disability" placard, regardless of campus pass/permit type—although we strongly encourage individuals to

park in assigned lots if they are able. If you have a temporary mobility or health issue and need a different parking arrangement, please email parking@wilson.edu with your request.

Beginning fall 2015, faculty/staff and commuter permits share designated lots without time restriction. These lots are designated for faculty/staff and commuter permits only, from 7 a.m. to 7 p.m. Monday through Friday during the academic year. Other permits may use these lots overnight from 7 p.m. to 7 a.m. Monday through Friday during the academic year and as needed on weekends and during summer sessions.

CONSTRUCTION UPDATE

Summer 2016 brought the opening of a new main entrance and reformatting of traffic patterns on campus. Lenfest Drive (the loop around the main green) is now a two-way road. Please be careful and stay to the right while driving this route.

In fall 2016, roadways and parking lots will be closed on a rolling basis due to ongoing construction and paving projects. Gall Way is being widened to accommodate increased two-way traffic. Lots J and M are being repaved and lined, as is the route connecting the two areas. As with any project, there may be unanticipated needs, and adaptations will occur with little notice. Updates will be communicated by all-campus email as promptly as possible.

VIOLATIONS AND APPEALS

College lots are to be used by people actively using their vehicles in the course of business, employment or residency at the College. Wilson College assumes no responsibility for a vehicle or its contents while parked or operated on the grounds of the College. Unauthorized vehicles are subject to ticketing or towing at the owner's expense. Wilson College assumes no liability for any damage incurred during or after towing or immobilization.

Violations of the regulations are subject to ticketing issued by the Office of Campus Safety and other select, trained staff (e.g., campus safety work-study students, groundskeeping staff, equestrian center staff). Reports of violations should be directed to campus safety personnel. Fines for any citation are due and payable upon issuance of the citation. Payment of a fine is to be made at the Business Office in Edgar Hall during normal business hours. Unpaid fines are subject to being doubled and will continue to increase as long as they remain unpaid. The total fine will be billed to the violator.

Please note that fines may be doubled with each repeat offense. Wilson College reserves the right to tow or immobilize vehicles, issue citations and revoke parking privileges for any violations of these regulations. The fact that a person may park in violation of these regulations and not be issued a citation does not mean that the policy is no longer in effect. Appeals must be submitted through the online appeal form (my.wilson.edu/parking) within five days of issuance of the citation. Appeals are presented anonymously to the Parking Committee at its next monthly meeting.



WILSON COLLEGE

PARKING GUIDE

All members of and visitors to the Wilson College campus are subject to all parking policies at all times.

Please visit my.wilson.edu/parking for the full version of the parking regulations and related forms.

For more information, concerns or questions, please visit my.wilson.edu/parking or contact the Office of Campus Safety at 717-372-2255 or safety@wilson.edu, or contact the Parking Committee at parking@wilson.edu

WILSON COLLEGE

1015 Philadelphia Ave.
Chambersburg, PA 17201



2016-17 Wilson College Parking Designations

Faculty and Staff Permits*

Lots: **A, B, C, F, G, I, J, N**

Residential Permits

Lots: **F, J, L, M, N, O, Q**

Commuter Permits*

Lots: **A, B, C, F, G, I, J, N**

Women with Children

Lots: **J, K, M, N, P**

Cumberland Valley School of Music




Lots: **H, M**

Admissions Visitors

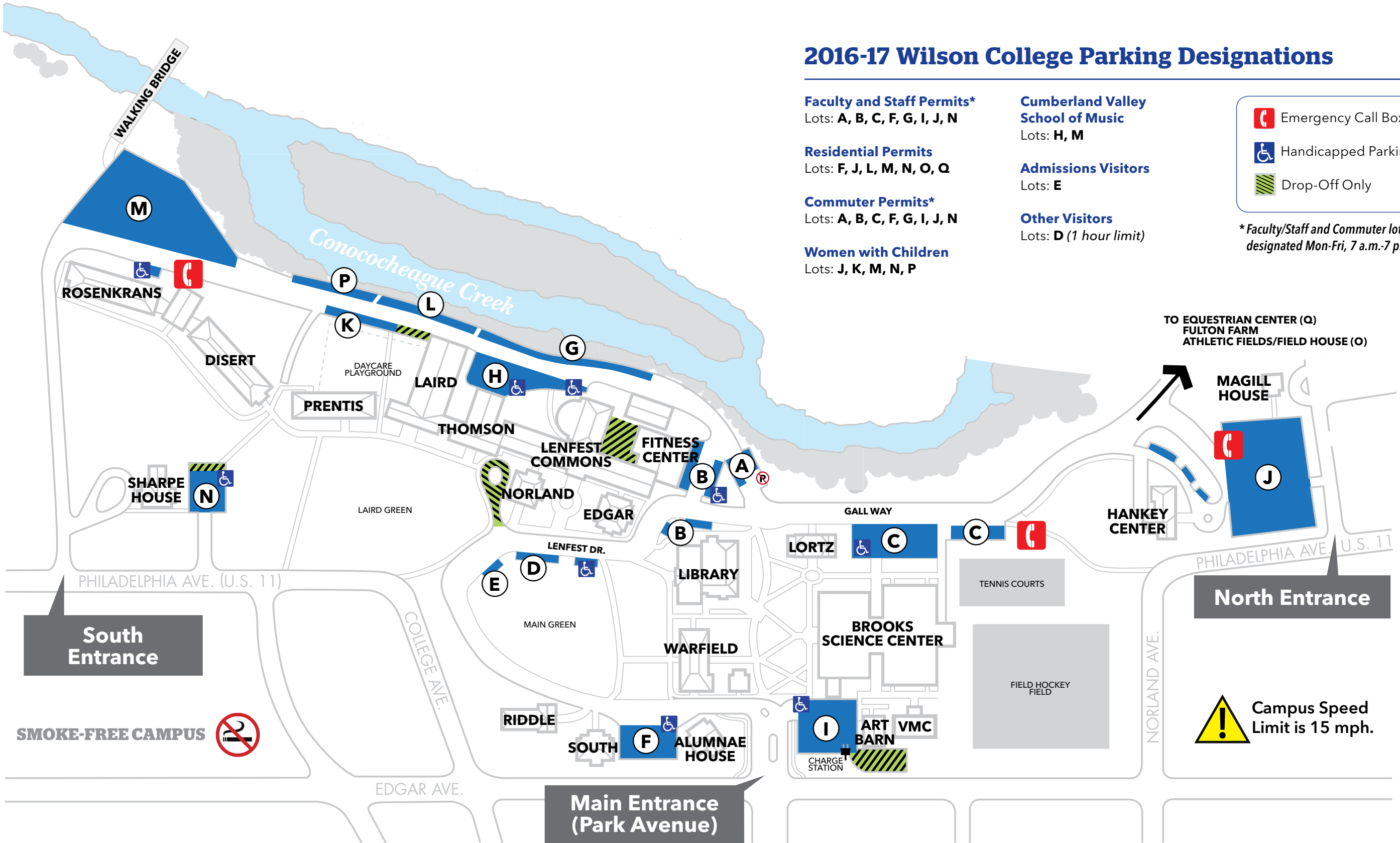
Lots: **E**

Other Visitors

Lots: **D** (1 hour limit)

-  Emergency Call Box
-  Handicapped Parking
-  Drop-Off Only

* Faculty/Staff and Commuter lots are designated Mon-Fri, 7 a.m.-7 p.m.



TO EQUESTRIAN CENTER (Q)
FULTON FARM
ATHLETIC FIELDS/FIELD HOUSE (O)

South Entrance

North Entrance

Main Entrance (Park Avenue)

SMOKE-FREE CAMPUS 

 **Campus Speed Limit is 15 mph.**