

All members of and visitors to the Wilson College campus are subject to all parking policies at all times. Wilson College assumes no responsibility for a vehicle or its contents while parked or operated on the grounds of the College. The regulations are applicable to all students, faculty, staff, contract programs and visitors to the College.

Wilson College, founded in 1869, is an independent liberal arts college located in Chambersburg, Pa. The beautiful and historic 300-acre campus is set along the banks of the Conococheague Creek and is highlighted by many impressive Victorian-era buildings that are on the National Register of Historic Places.

Temporary Permits

Persons who operate an alternate vehicle when a registered vehicle is temporarily not available, may pick up a temporary permit at the Security Desk. Temporary permits will contain the same information as a guest pass as well as specifying permit type (color of pass corresponds to permit type). A temporary permit allows for the same parking privileges as the registrant's regular permit and the user is expected to still follow the lot designations. Temporary permit must be displayed in front windshield at all times. If there are circumstances warranting registration of more than one vehicle for an individual community member, those requests must be forwarded to the Campus Safety Director for review. Vehicle operators are only permitted to have one vehicle on campus at a time. Students who have not registered a vehicle for the current term are generally not eligible for a temporary permit and are issued only when approved by the Campus Safety Director. Temporary permits are generally limited to no more than five days.

PARKING DESIGNATIONS

Permits are issued to any requesting member of the Wilson College community to park on a first come, first serve basis for designated spaces. When spaces are filled for that permit, permit holder must move to other designated spaces for that permit on campus. Issuance of a permit does not guarantee availability of a space in lots designated for that permit, or entitle the holder of a permit to park illegally in other lots or reserved spaces. The Hankey Center lot is considered overflow for all permit types and may be used by any permit holder or guest.

Any reserved spaces in any lot are for the exclusive use of the persons or offices assigned to those spaces. Handicap designated spaces are for any person displaying a state-issued handicap permit, regardless of campus pass/permit type although we strongly encourage individuals to park in assigned lots if able.

Faculty/Staff/Commuter lots are open to students with Commuter Permits after 5 p.m. These lots are designated Faculty/Staff/Commuter are available to Faculty/Staff permits ONLY Monday-Friday 7 a.m.- 5 p.m. Commuter permit holders may use these lots after 5 p.m. Other permit holders may use these lots 7 a.m.-7 p.m. during the academic year and as needed on weekends and during summer sessions. Overflow parking for all permits and visitors is always available in the Hankey lot and outlying lots (field house, athletic fields).

College lots are to be utilized by persons actively using their vehicles in the course of business, employment, or residency with the College. Vehicles may not be stored at any time in any Wilson College lot.

WILSON COLLEGE

1015 Philadelphia Ave.
Chambersburg, PA 17201

For more information,
concerns or questions,
please contact
Campus Safety at
717-372-2255,
safety@wilson.edu
or www.wilson.edu/parking

All members of and visitors to the Wilson College campus are subject to all parking policies at all times. Please visit www.wilson.edu/parking for the full version of the parking regulations and related forms. For more information, concerns, or questions, please contact Campus Safety at 717-372-2255 or the Parking Committee at parking@wilson.edu

PARKING GUIDE

WILSON COLLEGE



VEHICLE REGISTRATION

Any member of the Wilson College community, including students and employees, who park a vehicle on campus must register their vehicle annually with Campus Safety immediately upon arrival on campus and obtain a parking permit. To register a vehicle, you must use the "vehicle permit registration form" at www.wilson.edu/parking. The owner of the car shall assume all responsibility for personal or property damage and agree to provide at least \$25,000 liability insurance. Residential students are responsible for registering their vehicle online two weeks prior to their move in date. Commuter students are responsible for registering their vehicle prior to the first day of class. Faculty and Staff are responsible for registering their vehicle annually prior to the first day of the fall semester.

Anyone registering a vehicle and accepting the appropriate permit is deemed to have knowledge of the Wilson College parking regulations and is responsible for compliance. Unauthorized vehicles are subject to ticketing or towing by the Campus at the owner's expense for violations. All vehicle operators are responsible for following all posted and published (in print and online) parking policies, including lot designations, space designations, directional markings/signage, and speed limits.

Parking Permit Fees 2020-2021

Residential Student.....	\$165 per academic year
Commuter Student	\$75 per academic year
Wilson College Employees, CVSM, Guests.....	No Charge

Fees subject to change. The fee is not prorated as the semester progresses; it remains the same no matter when a student arrives with a vehicle. Parking Permits for all permit holders must be renewed each academic year.

Student workers are not authorized for a staff parking permit. Permits issued to employees are to be used by the employee only—not by their spouses or family members attending classes. A student may not use the permit of any faculty or staff member, including his/her immediate family, but rather must register the vehicle designated primarily for student use for a student permit.

Parking permit stickers must be properly displayed at all times while on campus. Permits must be displayed in one of the approved areas:

- affixed to the driver's side rear bumper
- affixed to the driver's side rear window
- affixed to the rear license plate
- motorcycles should affix permit in a conspicuous location on the left side of the vehicle
- temporary permits and guest passes must be placed in the front dashboard facing out

The person to whom a parking permit is issued is responsible for parking violation notices issued to the vehicle for which

the permit was registered, unless the permit was previously reported lost or stolen. If the vehicle does not display a valid permit and the operator is not known, the ticket will be the responsibility of the vehicle owner.

If there are circumstances warranting registration of more than one vehicle for an individual community member, those requests must be forwarded to the Dean of Students and Campus Security Administrator for review. Vehicle operators are only permitted to have one vehicle on campus at a time.

THEFT, LOSS OR REMOVAL

All parking permits are the property of Wilson College. Campus community members who depart from the community (i.e. no longer employed or registered in classes or contract programs) must remove their parking permit and return it to Campus Safety.

Upon sale, trade, or other disposition of any vehicle displaying a current parking permit, the owner or custodian of the vehicle shall be responsible for removing the permit and returning it to Campus Safety in exchange for a new permit.

Theft or loss of a permit should be reported immediately to Campus Safety. A lost or damaged permit will be replaced at a \$10 fee. The fee will be refunded if the original permit or portion indicating the permit number is recovered and returned to Campus Safety. A stolen permit may be replaced without charge if there was an incident report filed with Campus Safety.

GUEST/VISITOR PASSES

All campus community members are responsible for ensuring their guests are properly registered. Guest passes are available through Campus Safety or by filing out the "visitor permit request form" at www.wilson.edu/parking. Vehicle, identification and length of visit information will be required, as well as the name of the hosting individual or office. Passes must be displayed in front windshield at all times.

Offices with a high volume of visitors will issue and keep track of their own visitor passes. Admissions visitors will be given pink visitor passes and can park in any unrestricted parking area with their pass displayed. Conference guests will have orange passes and can park in Hankey or Rosenkrans lots. CVSM visitors will have maroon passes and can park in Thomson or Rosenkrans lots.

All other College sponsored guests will have blue passes issued by Campus Safety. All other visitors or guests will be issued white passes by Campus Safety. Guest passes may be requested in advance by completing the "visitor permit request form" at www.wilson.edu/parking. Passes will be generated and available for pick up at the Security Desk. Individuals issued visitor passes are permitted to park in any unrestricted parking area as long as they have their visitor pass clearly displayed in their front dash. They should not however park in any spaces with designated or reserved signage or any areas that are not allocated for parking. Hosts are ultimately responsible for their guest's behavior at all times, including parking violations.

2021-22 Parking Designations

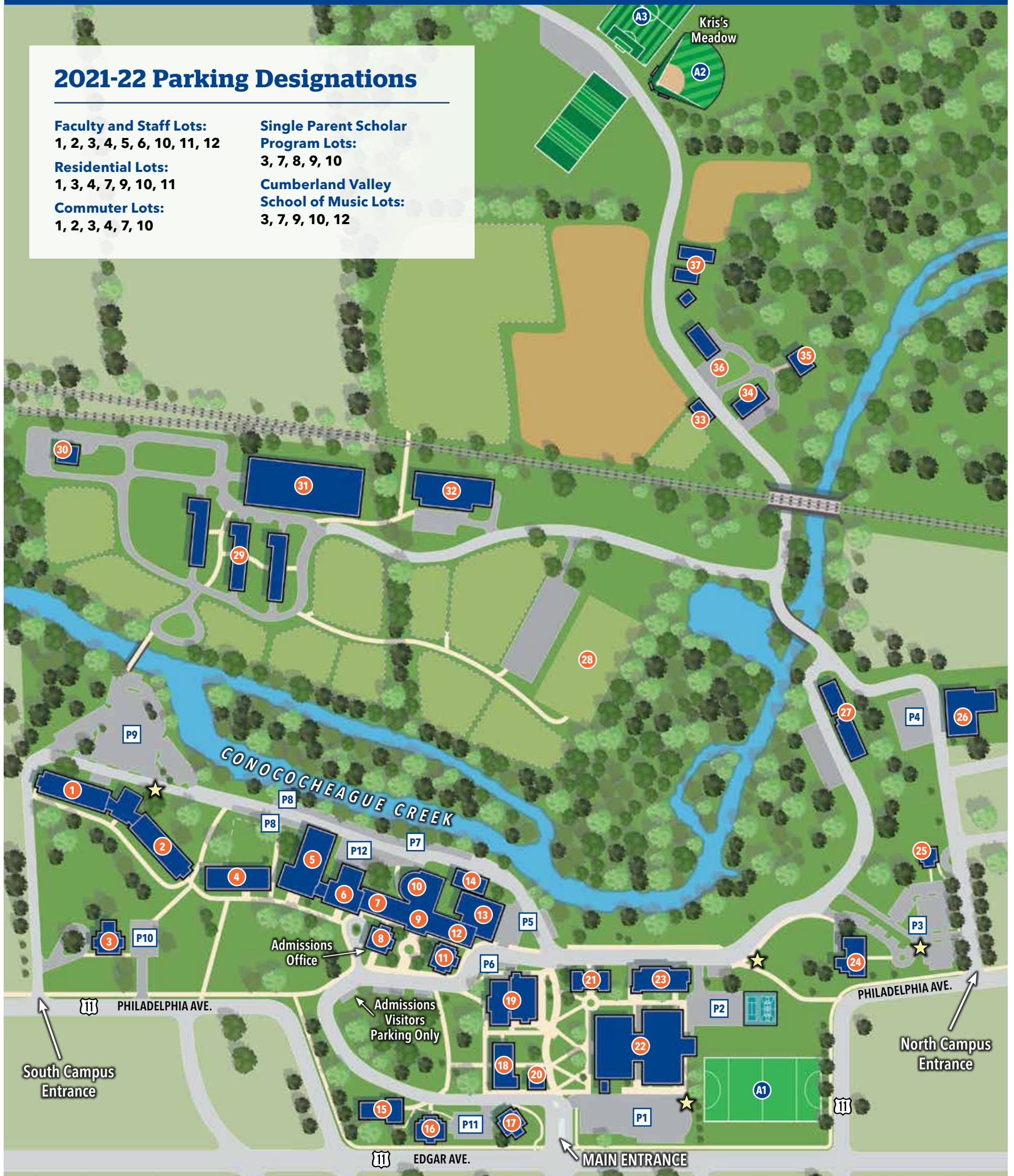
Faculty and Staff Lots:
1, 2, 3, 4, 5, 6, 10, 11, 12

Residential Lots:
1, 3, 4, 7, 9, 10, 11

Commuter Lots:
1, 2, 3, 4, 7, 10

Single Parent Scholar Program Lots:
3, 7, 8, 9, 10

Cumberland Valley School of Music Lots:
3, 7, 9, 10, 12



CAMPUS BUILDINGS:

- 17 Alumni House
- 22 Harry R. Brooks Complex for Science, Mathematics and Technology
- 12 Davison Hall
- 2 Disert Hall
- 11 Edgar Hall
- 13 Fitness Center
- 26 Frank E. Gannett Memorial Field House
- 24 Hankey Center
- 20 Harmony Cottage
- 14 Heating Plant
- 5 Laird Hall
- 9 Lenfest Commons
- 21 Lortz Hall
- 10 Jensen Dining Hall
- 19 John Stewart Memorial Library
- 25 Magill House
- 7 McElwain Hall
- 8 Norland Hall
- 27 Physical Plant Offices
- 4 Prentis Hall
- 15 Riddle Hall
- 1 Rosenkrans Hall
- 3 Joshua W. Sharpe House
- 16 South Hall
- 6 Thomson Hall
- 23 Veterinary Education Center
- 18 Warfield Hall

Richard Alsina Fulton Center for Sustainability Studies

- 36 Fulton Farm
- 35 Tooke Farmhouse
- 37 Greenhouses
- 33 VMT Large and Small Animal Facilities
- 34 Owens Barn

Penn Hall Equestrian Center

- 28 Kitts Outdoor Arena
- 32 Olive Delp Overly Cook Indoor Arena
- 31 Hawthorne Indoor Arena
- 29 Barns (1-3)
- 30 Storage Barn

Athletic Fields

- A1 Field Hockey Field

- A2 Softball Field
- A3 Soccer Field

Parking Lots

- P1 Brooks Lot
- P2 Gallway Lot
- P3 Hankey Lot
- P4 Field House Lot
- P5 Edgar Lot
- P6 Library Lot
- P7 Creekside Lot
- P8 Prentis Lot
- P9 Rosenkrans Lot
- P10 Sharpe Lot
- P11 South Lot
- P12 Thomson Lot

★ Emergency Call Boxes