2014-15 Wilson College Parking Designations

Faculty and Staff Permits
Lots: A, B, C, G, J

Residential Permits
Lots: F, J, M

Commuter Permits
Lots: I, J, L, M, N, 5p.m - 7a.m.: A, B, C

Women with Children
Lots: F, J, K, L, M

Conferences/Nursing
Lots: J, M, N

Cumberland Valley School of Music
Lots: H, M

Visitors
Lots: J, L, M, Lenfest Drive

Unavailable
Lots: D, E

Emergency Call Box
Handicapped Parking
One Way
Drop-Off Only
Construction Zone
No Parking or Through Traffic

Campus Speed Limit is 15 mph.
All members of and visitors to the Wilson College campus are subject to all parking policies at all times. Review complete parking regulations online at www.wilson.edu/parking. Make sure to register your vehicle, properly display your parking permit, and park within marked spaces in areas designated for your permit. Not being able to park close to a desired location does not excuse parking illegally.

If you have questions or concerns, contact Campus Safety. Campus Security is responsible for administering and enforcing parking regulations. To register your vehicle, bring your current driver’s license, insurance, and registration to the Campus Safety desk in Lenfest Commons and complete a permit registration form; they are available 24/7. The owner of the car shall assume all responsibility for personal or property damage and agree to pay at least $25,000 liability insurance. Wilson College assumes no responsibility for a vehicle or its contents while parked on or operated on the grounds of the college. Unauthorized vehicles are subject to ticketing or towing at the owner’s expense.

Registration & Permits
Anyone registering a vehicle and accepting the appropriate permit is deemed to have knowledge of the Wilson College parking regulations and is responsible for compliance. All vehicle operators are responsible for following all posted and published (in print and online) parking policies, including lot designations, space designations, directional markings/signage, and speed limits. The person to whom a parking permit is issued is responsible for parking violation notices issued to the vehicle for which the permit was registered, unless the permit was previously reported lost or stolen. If the vehicle does not display a valid permit and the operator is not known, the ticket will be the responsibility of the vehicle owner.

PARKING GUIDE

WILSON COLLEGE

All members of and visitors to the Wilson College campus are subject to all parking policies at all times. Please visit www.wilson.edu/parking for the full version of the parking regulations and related forms. For more information, concerns, or questions, please contact Campus Safety at 717-372-2255 or the Parking Committee Chair at reslife@wilson.edu

Residential lots are restricted for residential permits only at all times during the academic year. Residents may only park in designated residential lots 7am-9pm, Monday-Friday. Residents may park in faculty/staff lots from 9pm to 7am and on weekends, but must remove their vehicles from non-residential lots prior to the 7am weekday deadline or be subject to ticketing and applicable enforcement. Overflow parking for all permits and visitors is always available in the Hankey lot.

Construction Update
The fencing for the Stewart Library project will have an impact on parking and traffic patterns during the 2014-2015 academic year. Parking between the science center and the library/Warfield (lots D & E) will no longer be available at any time. The unrestricted lots (A) near the intersection of Lenfest Drive and Gallaway will now be a faculty/staff lot as will the lot (C) along Gallaway next to the science center and Lortz. Overflow parking is located in the Hankey Center lot accessible via Penn Drive.

Additionally, the intersection at Lenfest and Gallaway will be blocked twice for 3-4 week periods while water and sewage lines are installed. During these times, auto traffic between the two sides of campus will need to take place via Philadelphia Ave/Route 11. In order to route the one way traffic from Lenfest, a connection will be created through the lot next to the fitness center (B) to allow cars to exit via the Sharpe House drive.

As with any construction project, there may be unanticipated needs and adaptations will occur with little notice. These updates will be communicated by All Campus email as soon as possible.

 Violations & Appeals
College lots are to be utilized by persons actively using their vehicles in the course of business, employment, or residency with the College. Vehicles may not be stored at any time in any Wilson College lot. Any motor vehicle abandoned on college property is subject to removal and impoundment at the expense of the owner or operator. Vehicles that are not currently licensed, not in obvious operating condition, or are out of service for 30 days or more will be considered abandoned and subject to towing and removal. Any unregistered vehicle is subject to ticketing and towing at any time. All expenses incurred will be the responsibility of the owner. Wilson College assumes no liability for any damage incurred during or after towing or immobilization.

Violations of the regulations shall be communicated to the vehicle owner operator by issuance of a parking violation citation. Citations are issued by Campus Safety and select other trained staff (Campus Safety work study students, Grounds staff, Equestrian Center staff). Reports of violations should be directed to Campus Safety. Fines for any citation are due and payable upon issuance of the citation. Payment of a fine is to be made at the Business Office in Edgar Hall during normal business hours. Unpaid fines are subject to being doubled and will continue to increase as long as they remain unpaid. The total fine will be billed to the violator. Please note that fines may be doubled with each repeat offense. Wilson College reserves the right to tow, immobilize, issue citations, and revoke parking privileges for any violations of these regulations. The fact that a person may park in violation of these parking regulations and not be issued a citation does not mean that the policy is no longer in effect. Appeals must be submitted through the online appeal form (www.wilson.edu/parking) within 5 days of issuance of the citation. Appeals are presented anonymously to the Parking Committee at their next monthly meeting.

Parking permit stickers must be properly displayed at all times while on campus. Permits must be displayed either on the driver’s side rear bumper or rear window or on the rear license plate. Motorcycles should affix permit in a conspicuous location on the left side of the vehicle. Temporary permits and guest passes must be placed in the front dashboard facing out.

Lot Designations
Parking is on a first come, first serve basis for designated lots. Lot designations are noted on the map & in the full policy. When spaces are filled for that permit, permit holder must move to other designated spaces for that permit on campus. Issuance of a permit does not guarantee availability of a space in lots designated for that permit, or entitle the holder of a permit to park illegally in other lots or reserved spaces. Hankey Center Lot (Lot J) is considered overflow for all permit types and may be used by any permit holder or guest.

Any reserved spaces in any lot are for the exclusive use of the persons or offices assigned to those spaces. Handicap designated spaces are for any person displaying a state-issued handicap permit, regardless of campus pass/permit type although we strongly encourage individuals to park in assigned lots if able. If you have a temporary mobility or health issue and need a different parking arrangement, please email reslife@wilson.edu with your request.

Faculty/Staff lots are restricted for faculty/staff permits only Monday through Friday, 7am-5pm, during the academic year. Commuter students may use these lots Monday through Friday 5pm-7am during the academic year and as needed on weekends and during summer sessions. Commuters in faculty/staff lots outside of those times are subject to ticketing and applicable enforcement.

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