

**DUAL ADMISSION AND ARTICULATION AGREEMENT
BETWEEN WILSON COLLEGE
AND HARRISBURG AREA COMMUNITY COLLEGE**

PREFACE

Wilson College (WC), and Harrisburg Area Community College (HACC), believe that cooperative programs benefit the community, employers, and students in their regions. It allows smooth transition for students transferring between institutions and maximizes allowable transfer of credits. The principle beneficiaries are the students, who are served by current information about programs and protected by firm arrangements between institutions of higher education. The students are thereby provided the opportunity of planning a total baccalaureate degree program at the outset of the college education.

PRINCIPLES OF AGREEMENT

Wilson College and Harrisburg Area Community College confirm the following points of agreement to assure equal treatment of college and transfer students.

1. WC agrees that if a student satisfactorily completes the *Associate of Arts* or the *Associate of Science Degree* from HACC and presents the appropriate transcript documentation of such to the Registrar of WC, he/she:
 - a. Will receive full recognition of that degree and will have all eligible credits applied toward the completion of a Bachelor's degree. Eligible credits are those earned with a grade of 'C' or better.
 - b. Is assured admission to WC with a junior-level standing.
 - c. Will be awarded a Bachelor's degree after the appropriate personnel at WC have determined that the requirements for the baccalaureate degree have been completed. Some majors may require more than four semesters for completion.

Students interested in transferring to WC are encouraged to consult with the Transfer Coordinator at HACC and the WC Transfer Admission Counselor to assist in choosing courses which will transfer into the qualified declared major.

Students may request a transcript evaluation prior to submitting their application

2. Students transferring without an Associate's Degree will have credits evaluated on a course-by-course basis.
3. Under the Dual Admissions Agreement, HACC students will have the application fee waived and will be guaranteed admissions into a Bachelor's Degree program with third year (junior) status at WC provided the following conditions are met:
 - a. Graduation from HACC with an Associate in Arts (A.A.) Degree or Associate in Science (A.S.) Degree with a minimum cumulative GPA of 2.0;
 - b. Submission of a "Dual Admissions Intent" form by the 30th credit;

- c. Satisfaction of all other WC transfer admissions requirements.
4. WC agrees to accept all general education core requirements embedded in the HACC Associate in Arts (A.A.) and Associate in Science (A.S.) into WC's corresponding general education core requirements. Core-to-Core transfer does not alter the requirements of the student's major field of study or its admissions standard as identified in the WC catalog. This Core-to-Core Transfer agreement applies to all HACC A.A. and A.S. graduates and is not limited to graduates who participate in the Dual Admissions Agreement.
 5. The same criteria for transferring individual courses by other transfers to WC will be applicable to HACC students. Specific course transfers must be completed with a grade of "C" (2.00 on a 4.00 scale) or better, unless specific departments require a higher grade point average (GPA).
 6. Credits earned at or transferred from HACC will be limited to 75 credit hours
 7. HACC transfer students with 30 or more transfer credits accepted at the time of admission to WC have the First Year Seminar requirement waived. Student may need to complete an additional elective course to meet the graduation credit requirement in place of this waiver.
 8. WC agrees to waive placement testing for HACC students who have achieved a grade of "C" or better in their college level general education courses in communication and computation.
 9. When program requirements change at WC, students studying at HACC who have submitted a letter of intent to enroll at WC will have the option of satisfying "old" program requirements in the same manner as native WC students. The "grandfathering" will have a time limit of four years from the date of the implementation of the change at WC, except for when changes are required by an accrediting agency.
 10. No time limit (years) shall be placed on the acceptance of credit transferable from HACC to WC unless there is a specific policy limitation for native WC students.
 11. Though remedial and orientation courses do not normally fulfill graduation requirements, WC will, on a course-by-course basis, treat transfer credit from HACC for courses in remediation and orientation in the same manner as comparable courses at WC.
 12. HACC students transferring to WC will be treated the same as native WC students of equal class standing when applying for financial aid and in the award and distribution of funds.
 13. HACC students transferring to WC will be treated the same as native WC transfer students of equal grade point average standing in the review and award of Scholarships.
 14. HACC students transferring to WC will receive consideration for campus housing on the same basis as newly enrolling students.

15. HACC students transferring to WC will receive equal opportunity to pre-register for classes and have access to other student services on the same basis as native WC students of equal class standing.
16. HACC students transferring to WC will be eligible for a range of merit-based scholarships that WC offers for transfer students.

Obligations of Wilson College

1. To attend regularly scheduled transfer programs at HACC. WC will provide HACC with "Dual Admissions Intent" forms and fact sheets to distribute upon request.
2. To invite HACC students who have completed a "Dual Admissions Intent" form to an informational/advising meeting with WC faculty and staff on a regular basis at both HACC and WC, in order to facilitate smooth curricular and co-curricular integration to WC.
3. To send a WC letter of pending or conditional admission to all HACC students who complete a "Dual Admissions Intent" form and meet the conditions set forth above. HACC students who complete "Dual Admissions Intent" forms will be governed by the WC degree requirements in effect at the time of signing the "Dual Admissions Intent" form.
4. To work with HACC on program to program curriculum articulation agreements that specify for HACC transfer students the HACC courses that satisfy major requirements required for degree completion at WC.
5. To maintain accurate advising materials for HACC students.

Obligations of HACC

Publicize this Agreement to prospective and current HACC students in its promotional literature, and make special arrangements for WC recruiters and advisors to visit HACC and meet with prospective and current Dual Admissions students.

Joint Obligations

1. Consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any other changes of policy or curricula that affect those students.
2. Collaborate in providing students with information and academic advising about this agreement, WC academic requirements, and the process of transferring to WC.

3. Jointly develop and implement advertising and promotional efforts to communicate the benefits of dual admission and articulation agreement.
4. Designate a representative or representatives who will coordinate the Dual Admission and Articulation Agreement between the two institutions.
5. Exchange data and documents annually that will contribute to the maintenance and improvement of this arrangement, enhance the transfer process, and promote effective cooperation between institutions. These will consist of data about individual transfer students, including admissions information and grades, retention information, and reports on the results of program reviews, assessments of student learning, and decisions of curricular and other committees. The institution(s) will exchange data after obtaining appropriate permission from the students as indicated on the Dual Admissions form.
6. Facilitate and support consultation and collaboration between their faculties related to this agreement, general education, degree requirements, and other academic matters.
7. To provide direct links between WC and HACC websites.

Revision, Renewal and Termination of this Agreement


1. An informal review of programs will occur every year for the purpose of updating advising information for students and staff. The review will be initiated by the WC Transfer Advisor.
2. This agreement will automatically renew unless personnel from HACC and WC determine that a meeting is necessary to review and/or amend this agreement. Either institution may terminate this agreement at any time by written notice of at least one (1) year in advance of the effective date of termination. This agreement will be reviewed every five years. Students in progress will be permitted to complete their HACC program and then transfer.
3. Upon formal approval of this agreement, by the appropriate officials of the two institutions, joint advertisement and promotion will be developed by the appropriate representative at each institution

Wilson College and Harrisburg Area Community College authorize this Agreement to become effective on the date of its signing.

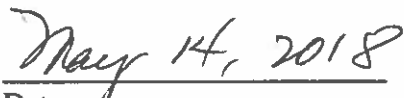
For Wilson College



Dr. Barbara K. Mistick, President
Wilson College




Dr. Elissa Heil, Vice President for
Academic Affairs and Dean of the Faculty
Wilson College




Date


For Harrisburg Area Community College



Dr. John J. "Ski" Sygielski, President
Harrisburg Area Community College



Dr. Cynthia A. Doherty, Provost
and Vice President of Academic Affairs
Harrisburg Area Community College



Date

