

IEP/IFSP Request Form

The Wilson College Child Care Center strives to provide excellent quality child care and education to all the children we serve. In accordance with the Department of Education's Keystone STARS Program all children attending our child care program that have an Individualized Education Plan(IEP – age 3 and up) or an Individualized Family Service Plan(IFSP – under age 3) are requested to keep a copy of such document at our center in the child's file. This copy will be kept confidential and will be reviewed by the Director and maintained by the teacher in the child's classroom. Our center will work closely with each parent as well as other agencies involved in the child's IEP/IFSP. If your child has an IEP or an IFSP please issue a copy to our child care center so we can place this in his/her file. Thank you for your cooperation and understanding as we strive to best meet your child's individual needs.

Sincerely,

Director Wilson College Child Care

My child _____ does have an IEP or an IFSP and I will submit a copy for your records

Parent's Signature _____ Date _____

My child _____ does not have an IEP or an IFSP.

Parent's Signature _____ Date _____

